Yealink AX83H
User Guide

Receiver

Proximity Sensor

LED Indicator

Phone Screen

Navigation Keys

3.5mm Headset Jack

Speakerphone Key

Soft Keys

Message Key

OK Key

Volume

Off-hook Key

On-hook/Power Key

Status

Keypad

TRAN Key

Mute Key

Microphone

Call Features

Placing a call

Using the Handset:
1. Pick up the handset
2. Enter the number directly on the dialler and press 📞

Using the Speakerphone:
1. Enter the number directly on the dialler and press 📞
2. Then press 🔊

Using the Headset:
1. With the headset connected, enter the number directly on the dialler and press 📞

Answering a call

Using the Handset:
Pick up the handset.

Using the Speakerphone:
Press 🔊

Using the Headset:
When the phone is connected to a headset, when a call comes in, press the 📞 key to answer call using the headset by default.

Call Hold

To place a call on hold:
Press the Options soft key during a call, and select Hold.

To resume the call, do one of the following:
- If there is only a call on hold, press the **Resume** soft key.
- If there are two calls on hold, press the **Resume** soft key to resume the current call.
- Press the **Swap** soft key to swap between the two calls.

Redial

When the phone is in idle mode press the 🔊 / 📞 to enter the dialling screen.
If the dialling field is blank, press 📞 again to redial the last outgoing number.

Call Transfer

Blind Transfer
1. Press the **TRAN** key during a call
2. Done one of the following:
   - Enter the number or select a contract from the placed call list you want to transfer to.
   - Press **Directory**. Select the desired contact from the **Directory** list.
3. Press **B Transfer** to complete the transfer.

Attended Transfer
1. Press the **TRAN** key during a call.
2. Do one of the following:
   - Enter the number or select a contact from the call list you want to transfer the call.
   - Select **Directory** and select the desired contact from the **Directory** list.
3. Press the **OK** key or 📞
4. Done one of the following:
   - When you hear the ringback tone, press the **TRAN** key to finish a semi-attended transfer.
   - After the contact answers the call, press the **TRAN** key to finish an attended transfer.

Ending a call

Using the Handset:
Hang up the handset or press 📞

Using the Speakerphone:
Press 📞

Using the Headset:
Press 📞
Or press the **Call Control** button on the Bluetooth headset.

Call Conference

1. Place a call to the first party.
2. Select **Conference** to place a new call.
3. Dial the second party's number.
4. When the second party answers the call, select **Conference** to add the second party to the conference.
5. Repeat the above steps to add more parties to the conference.

Voice Message

Messages waiting indicator on the idle screen indicates that one or more voice messages are waiting at the message centre. The power indicator LED slowly flashes red.

To listen to voice messages:
1. Press the **Message Key**.
2. Follow the voice prompts to listen to your voice messages.

Customising your phone

Call History

1. Press History or go to **Menu** > **History**.
2. Select the desired list.
3. Select the desired entry.
4. Select **Options** > **Detail**.

Volume Adjustment

During a call, press the ◀ and ▶ keys to adjust the volume.
In the idle status, press the ◀ and ▶ keys to adjust the volume by default.

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